



# Daphne Utilities

## APPROVED MINUTES

### Utilities Board Meeting

City of Daphne Council Chambers ♦ April 25, 2007 ♦ 5:00 p.m.

#### I. CALL TO ORDER

The April 25, 2007, regular Board meeting for the Utilities Board of the City of Daphne was called to order by Chairman, Mr. Segalla, at 5:00 p.m.

#### II. ROLL CALL

**Members Present:** Robert Segalla, Chairman  
Ron Scott, Vice Chairman  
Lon Johnston, Secretary Treasurer  
Fred Small, Mayor

**Members Absent:** James "Bo" White

**Others Present:** Rob McElroy – General Manager  
Danny Lyndall – Operations Manager  
Jerry Speegle – Board Attorney  
Teresa Logiotatos – Finance Manager  
Deloris Brown – Human Resources Manager  
Lori Scharles – Administrative Assistant  
Melinda Immel, Engineer– Volkert  
Tim Patton, Engineer – Volkert  
Ray Moore, Engineer – HMR

**Others Absent:** Drew Klumpp

#### III. PLEDGE OF ALLEGIANCE

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

#### IV. APPROVAL OF MINUTES

##### a. *Utilities Board Minutes from March 28, 2007*

The Chairman inquired if corrections or editorial editing was recommended for the Minutes from the March 28, 2007, Utilities Board meeting. The Chairman requested a grammatical error be corrected on Page 2 VI "New Business".

**MOTION BY Mr. Johnston to approve the Utilities Board of the City of Daphne minutes from the regular Board meeting conducted March 28, 2007; Seconded by Mayor Small.**

**AYE: SEGALLA, SCOTT, JOHNSTON, SMALL    NAY: NONE OPPOSED**

**MOTION CARRIED**

## V. OLD BUSINESS

### a. *Park City Agreement:*

Mr. Speegle stated that changes were made to the Park City agreement after Mr. McElroy's comments last week and the draft will be forwarded to Park City for review and comments. He stated that Mr. McElroy's comments encompassed a unified billing for Park City customers and Daphne customers for garbage and water and all other related utilities, and that we have as agent of Park City the authority to disconnect water service and potentially sewer service if there are defaults in payments.

### b. *Bio-diesel Production:*

Mr. McElroy presented the 5-minute video of the City of Daphne that was filmed for the Alabama League of Municipalities. He also notified the Board that there is a stockpile of fuel and the City has been advised of this for use in the City's recycling truck and that it may be expanded to another vehicle.

### c. *Surplus Sale:*

Mr. McElroy advised the Board that both the Personal Property Surplus Sale and Property Exchange with Riviera Utilities ordinances have passed the City and will move forward with both of these items expeditiously.

### d. *Items in Abeyance:*

1. Utilities Board Property – 19 acres; On hold.
2. Rick Fine Agreement – Request to take off the agenda.

Chairman Segalla suggested that the gas franchise with the City of Daphne should be included under this heading, it will be saved for discussion in executive session, but included on the "Items in Abeyance."

## VI. NEW BUSINESS

### a. *Municipal Water Pollution Prevention (MWPP) program*

Mr. Lyndall explained that this is a standard board motion to pass to send off along with a survey by May 31, 2007.

***MOTION BY Mr. Scott to approve the Resolution 2007-05 Municipal Water Pollution Prevention (MWPP) program; Seconded by Mr. Johnston***

**AYE: SEGALLA, SCOTT, JOHNSTON, SMALL    NAY: NONE OPPOSED    MOTION CARRIED**

## VII. BOARD ATTORNEY'S REPORT

Mr. Speegle stated that there were some issues to review in executive session.

## VIII. FINANCIAL REPORT

Mrs. Logiotatos reviewed the highlights of the Financial Reports which included pointing out that State Revolving Funding is reflected in the Operating account but will be moved during April; she noted that interest from a CD will be recorded next month; an error was noted by Mr. Scott on the Financial Summary for the Expenses for the Year which were reported at \$5,917,889.67. Mrs. Logiotatos agreed. Chairman Segalla inquired as to when the Buzbee Easement would be complete. Mrs. Logiotatos stated that it is being paid off. No other questions or discussion took place.

## IX. GENERAL MANAGER'S REPORT

### a. *GM Report*

Mr. McElroy informed the Board that the Lend-A-Hand continues to gain momentum with more people becoming involved. He also mentioned the Utilities participation in the Earth Day Celebration and that it was well received.

### b. *Operations Report*

Chairman Segalla asked to see a breakdown between commercial and residential of the new services installed. Mr. Lyndall agreed. Chairman Segalla also inquired as to the billing of the two bores at Windsor and D'Olive entrances to Lake Forest. Mr. Lyndall answered that to his knowledge no one had been billed and agreed with

Chairman Segalla that it was a community service. Chairman Segalla commented on the good job that Arthur Anderson did for successfully passing his Grade II Certification exam and noted that the remaining employees should persevere and be proud of taking the exam. Mayor Small questioned if a meter can be installed at the D'Olive entrance at Lake Forest since it is still the City right-of-way and not be charged for the meter deposit. Mr. McElroy stated that would not be a problem, and further commented that anywhere the City wanted to erect a "Welcome To Daphne" sign that the Utilities would want to provide water for that in order to present Daphne in the best positive manner. There was a misunderstanding as to if the Lake Forest Garden Club would be responsible for the irrigation meter charges. Chairman Segalla requested that this be put in writing so as to avoid any further misunderstandings.

Melinda Immel answered Chairman Segalla question regarding the approval time for the test well and that she estimates that it will be offered for bid in approximately two months. She indicated that plans are to have it all on line before next spring. Chairman Segalla asked what the capacity of the two wells will be. Ms. Immel answered that based on the test well data, that expectations are that it will be over 600 (gallons per minute) for both of them.

**X. BOARD ACTION –**

The MWPP Resolution 2007-05 was passed under "New Business".

**XI. PUBLIC PARTICIPATION - None**

**XII. BOARD COMMENTS – None**

**XIII. EXECUTIVE SESSION**

***MOTION BY Secretary Johnston to go into Executive Session to discuss pending legal matters at 5:23 pm. Seconded by Vice Chairman Scott. Executive Session concluded at 6:02 pm.***

**AYE: ALL IN FAVOR                      NAY: NONE OPPOSED                      MOTION CARRIED**

**XIV. ADJOURNMENT**

***MOTION BY Vice Chairman Scott to adjourn the meeting. Seconded by Mr. Johnston.***

**AYE: ALL IN FAVOR                      NAY: NONE OPPOSED                      MOTION CARRIED**

The meeting adjourned at 6:03 pm.