



Daphne Utilities

APPROVED MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ February 23, 2011 ♦ 5:00 p.m.

I. CALL TO ORDER

The regular February, 2011, Board meeting for the Utilities Board of the City of Daphne was held on February 23, 2011 and called to order by Secretary/Treasurer Lon Johnston, at 5:06 p.m.

II. ROLL CALL

MEMBERS PRESENT: Lon Johnston, Secretary/Treasurer
Ron Scott - arrived at 5:08 p.m.
Fred Small, Mayor

OTHERS ABSENT: Robert Segalla, Chairman
Fenton E. Jenkins, Vice Chairman

OTHERS PRESENT: Tony Hoffman – for Jerry Speegle
Rob McElroy – General Manager
Danny Lyndall – Operations Manager
Pam Kellum – Finance Department
Drew Klumpp – Administrative Services Manager
Melinda Immel – Volkert & Associates
Tim Patton – Volkert & Associates
Doug Bailey – HMR
Arlene Ethier – Operations Clerk
Lori Scharles – Executive Assistant
Teresa Logiotatos - Finance Manager

OTHERS ABSENT: Jerry Speegle – Board Attorney
Deloris Brown – Human Resources Manager
Ray Moore - HMR

III. PLEDGE OF ALLEGIANCE

The Secretary/Treasurer led the Board and meeting attendees in the Pledge of Allegiance.

IV. APPROVAL OF MINUTES

a. *Utilities Board Minutes from January 26, 2011:*

The Secretary/Treasurer inquired if there were any corrections noted for the submitted Minutes from the January 26, 2011, Utilities Board meeting.

MOTION BY Mayor Fred Small to approve the submitted Minutes for January 26, 2011; Seconded by Ron Scott.

AYE: JOHNSTON, SCOTT, SMALL

ABSENT: JENKINS, SEGALLA

ABSTAIN:

MOTION CARRIED

V. OLD BUSINESS

a. Central Services Building – Update

Rob McElroy announced that the groundbreaking took place on the property and was published in the newspaper.

b. Spanish Fort Sewer Franchise issues

No updated information was reported.

c. 19 Acres - Daphne Utilities property

Danny Lyndall updated the Board that this issue was going before the Planning Commission on the 24th for an administrative update to the Planning Commissioners about the property swap. Mr. Lyndall also clarified that the Johnson Road property will be subdivided and that it will not be necessary to go through the full voting process because it is a public-use subdivision. Mr. Lyndall then explained that this is the first step in the process with the properties committee.

d. Items in Abeyance:

1. **Gas Franchise Agreement** – No current information was reported.
2. **Sewer Only Cutoff Policy** – No updated information was reported.

VI. NEW BUSINESS – No New Business was reported.

VII. BOARD ATTORNEY'S REPORT

Mr. Hoffman had nothing further to add to his report.

VIII. FINANCIAL REPORT

Pam Kellum reviewed the financials for the Board members. No additional questions were asked.

IX. GENERAL MANAGER'S REPORT

a. GM Report

Rob McElroy had nothing further to add to his report. Drew Klumpp commented on the Human Resources report in Deloris Brown's absence the promotion of Mr. Martin Dale to the Water Distribution Supervisor. Mr. Klumpp also reviewed for the Board the proposal to increase the reconnect fees for delinquent accounts from \$40 to \$50 during business hours, and \$50 to \$60 after business hours. He also announced that the answering service will be changed to another company in order to provide enhanced after-hours services for our customers. Mr. Scott requested that the increase cost be justifiable. Mr. Johnston inquired as to the most recent review of the bad-check charge policy. Mr. Klumpp stated that it had been reviewed recently and the fee is \$35.

MOTION BY Ron Scott for the increase in service reconnect fee for delinquent customers as proposed. Seconded by Mayor Fred Small.

AYE: JOHNSTON, SCOTT, SMALL

ABSENT: SEGALLA, JENKINS

ABSTAIN:

MOTION CARRIED

b. Operations Report

Danny Lyndall had nothing further to add the Operations Report.

Mr. Scott inquired as to the review and/or bid proposals for the Utilities' liability insurance. Mrs. Logiotatos stated that a review will be forthcoming in the upcoming year.

Mr. Klumpp answered an inquiry from Mr. Johnston regarding the water meter rebuilds.

Melinda Immel of Volkert & Associates announced the acceptance of bids for the proposed well that will be situated on the site of the new Central Services Facility and recommended the Griner Drilling Service, Inc. of Spanish Fort for the project in the amount of \$429,440.00.

MOTION BY Ron Scott to accept Volkert's recommendation to award the bid for the new well to be located on Well Road at the Central Services Facility to Griner Drilling Services in the amount of \$429,440.00. Seconded by Mayor Fred Small.

AYE: JOHNSTON, SCOTT, SMALL

ABSENT: SEGALLA, JENKINS

ABSTAIN:

MOTION CARRIED

Doug Bailey from HMR had nothing further to add to his report.

- X. **BOARD ACTION** - None
- XI. **PUBLIC PARTICIPATION** - None
- XII. **BOARD COMMENTS** - None
- XIII. **ADJOURNMENT**

MOTION BY Mayor Fred Small to adjourn the meeting. Seconded by Ron Scott.

AYE: JOHNSTON, SCOTT, SMALL

ABSENT: SEGALLA, JENKINS

ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:31 pm.