



Daphne Utilities

APPROVED MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ September 28, 2011 ♦ 5:00 p.m.

I. Call to Order

The regular September 2011, Board meeting for the Utilities Board of the City of Daphne was held on September 28, 2011 and called to order by Chairman Robert Segalla, at 5:05 p.m.

II. Roll Call

Members Present: Robert Segalla, Chairman
Fenton E. Jenkins, Vice Chairman
Lon Johnston
Ron Scott

Others Absent: Fred Small, Mayor

Others Present: Jerry Speegle – Board Attorney – arrived at 5:09 pm
Rob McElroy – General Manager
Teresa Logiotatos – Finance Manager
Rebecca Williamson – Accounting Assistant
Lori Scharles – Executive Assistant
Tim Patton – Volkert & Associates
Melinda Immel – Volkert & Associates
Ray Moore - HMR

Others Absent: Danny Lyndall – Operations Manager
Deloris Brown – Human Resources Manager
Drew Klumpp – Administrative Services Manager

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

a. **Utilities Board Minutes from August 31, 2011:**

The Chairman inquired if there were any corrections noted for the submitted Minutes from the August 31, 2011, Utilities Board meeting.

MOTION BY Lon Johnston to approve the submitted Minutes for August 31, 2011; Seconded by Fenton Jenkins.

AYE: JOHNSTON, JENKINS, SCOTT, SEGALLA

ABSENT: SMALL

ABSTAIN:

MOTION CARRIED

V. Old Business

A. Items in Abeyance

- 1. **Gas Franchise Agreement** – No current information was reported.
- 2. **Spanish Fort Sewer Franchise issues** – No updated information was reported.

VI. New Business

A. Election of Utility Board Officers

Chairman Segalla called for nominations for officers for the Utilities Board of the City of Daphne.

MOTION BY Ron Scott to nominate Robert Segalla for the position of Chairman of the Board for the Utilities Board of the City of Daphne.

AYE: JENKINS, JOHNSTON, SCOTT ABSENT: SMALL ABSTAIN: SEGALLA MOTION CARRIED

MOTION BY Ron Scott to nominate Fenton Jenkins for the position of Vice Chairman of the Board for the Utilities Board of the City of Daphne.

AYE: JOHNSTON, SCOTT, SEGALLA ABSENT: SMALL ABSTAIN: JENKINS MOTION CARRIED

MOTION BY Chairman Segalla to nominate Ron Scott for the position of Secretary/Treasurer of the Board for the Utilities Board of the City of Daphne.

AYE: JENKINS, JOHNSTON, SEGALLA ABSENT: SMALL ABSTAIN: SCOTT MOTION CARRIED

VII. BOARD ATTORNEY’S REPORT

Delayed for Mr. Speegle’s arrival.

VIII. FINANCIAL REPORT

Rebecca Williamson had nothing further to add to the financial report and answered questions from the Board. Chairman Segalla commented on the favorable ratio of salaries to gross revenue and Ron Scott gave positive remarks relating to the Utilities’ current liabilities and assets beneficial position. Lon Johnston inquired about the budget book and gave comments relative to source and use of funds and cashflow shortfall probability. He concluded stressing to the Board that it is essential to spend more time with this upcoming budget proposal than with previous years’ budgets.

VII. BOARD ATTORNEY’S REPORT

Mr. Speegle had nothing further to add to his report.

IX. GENERAL MANAGER’S REPORT

a. GM Report

Rob McElroy updated the Board on the Bay Front restrooms that are ready to be put into service but that liability insurance needs to be established prior to use. Mr. Speegle advised that after speaking with City Attorney Jay Ross, Mr. Speegle will draft a short lease agreement.

Operations Report

Jim Caudle filled in for Danny Lyndall but had nothing further to add to the Operations report.

Chairman Segalla requested notification of any suggestions being deposited into the suggestion box rather than

simply notifying that the suggestion box had been checked.

Melinda Immel of Volkert & Associates had nothing further to add to his report.

Ray Moore from HMR updated the Board on the final issues associated with the Highway 64 South Sewer project and also informed the Board of the Bidding and Construction of the Well Road project.

X. PUBLIC PARTICIPATION – None.

XI. BOARD ACTION – Previously addressed under New Business.

XII. BOARD COMMENTS – None.

XIII. ADJOURNMENT –

MOTION BY Lon Johnston to adjourn the meeting. Seconded by Ron Scott.

AYE: JENKINS, JOHNSTON, SEGALLA, SCOTT

ABSENT: SMALL

ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:26 pm.



Daphne Utilities

Approved MINUTES

Utilities Board Special Meeting

Community Room, Bryant Bank ♦ September 21, 2011 ♦ 11:00 a.m.

I. Call to Order

A special meeting of the Utilities Board of the City of Daphne was held on September 21, 2011 and called to order by Chairman Robert Segalla, at 11:00 a.m.

II. Roll Call

Members Present: Robert Segalla, Chairman
Fenton E. Jenkins, Vice Chairman
Lon Johnston, Secretary/Treasurer
Ron Scott

Others Absent: Fred Small, Mayor

Others Present: Rob McElroy – General Manager
Danny Lyndall – Operations Manager
Teresa Logiotatos – Finance Manager
Lori Scharles – Executive Assistant
Doug Bailey – HMR
Ray Moore - HMR

Others Absent:

A. Well Road Re-Paving and Extension bid award

Rob McElroy reviewed the history surrounding the issue of Daphne Utilities' responsibility for paving, extending and paying for the Well Road at the Central Services Site.

Lon Johnston commented on these issues, that while it is a desirable project and due to impending financial restraints, a temporary road may have been the solution.

Ron Scott remarked of the past Planning Commission meeting discussions. Fenton Jenkins inquired if questions were presented to the Planning Commission. Mr. McElroy explained the issues and the convoluted procedures with the Planning commission surrounding the project. Mr. Jenkins also asked why a special meeting was not called to inform the Board of these issues. Mr. McElroy responded that the scope had no cost at that point. Mr. Johnston indicated that it appeared that Board members were excluded, in particular the Secretary/Treasurer, and at that time announced to the Board that effective immediately he was resigning his office as Secretary/Treasurer and requested to be removed from any signatory authority.

Chairman Segalla commented on the Planning and Development Commission procedures and remarked that as long as the General Manager was comfortable with the decisions and as long as it was within the budget, the General Manager was capable and had been delegated with the authority to make this type of engineering decision. The Chairman apologized if Board members were excluded in any way, it was not intentional. Ron Scott apologized if the Planning Commission and Council were privy to information that was not relayed on to the other Board members.

Ray Moore expanded on his experience with the Planning and Development Commission and their procedures.

Fenton Jenkins requested that special meetings be called in situations such as this.

Chairman Segalla then entertained a motion to approve the bid award.

MOTION BY Ron Scott to approve the recommended Well Road Re-Paving and Extention bid award to James Brothers Excavating in the amount of \$295,813.80; Secoded by Fenton Jenkins.

AYE: JENKINS, SCOTT, SEGALLA Nay: ABSENT: SMALL ABSTAIN: JOHNSTON MOTION CARRIED

III. BOARD COMMENTS – None

IV. ADJOURNMENT –

MOTION BY Lon Johnston to adjourn the meeting. Secoded by Ron Scott.

AYE: JENKINS, JOHNSTON, SEGALLA, SCOTT ABSENT: SMALL ABSTAIN: MOTION CARRIED

The meeting adjourned at 11:32 a.m.