

Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ March 28, 2018 ♦ 5:00 p.m.

I. Call to Order

The regular March 2018 Board meeting for the Utilities Board of the City of Daphne was held on March 28, 2018 at 5:02 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present: Randy Fry, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer

Members Absent: Mayor Dane Haygood, Board Member
Robin LeJeune, Board Member

Others Present: Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Drew Klumpp – Administrative Services Manager
Rebecca Williamson – Accounting Assistant
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – HMR

Others Absent: Bobby Purvis – Operations Manager
Teresa Logiotatos – Finance Manager
Samantha Coppels – Communications Manager
Joe Asarisi – Asarisi & Associates

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

- A. Utilities Board Meeting Minutes January 31, 2018
- B. Utilities Board Special Meeting Minutes February 8, 2018
- C. Utilities Board Meeting Minutes February 28, 2018

The Chairman advised that amended minutes had been submitted and requested Mr. Speegle's guidance. Mr. Speegle stated that he had not read the amended minutes and suggested tabling the vote on them until the person that submitted the amended minutes is present.

At the recommendation of Board Attorney, Chairman Fry tabled the vote on the minutes for the January 31, 2018, Utility Board meeting and the Special Meeting of February 8, 2018.

Chairman Fry requested any additions, corrections, or deletions for the submitted Minutes for the February 28, 2018, regular Utility Board meeting.

MOTION by Selena Vaughn to approve the submitted Minutes for the regular Utility Board meeting of February 28th, 2018; Seconded by Billy Mayhand.

AYE: Fry, Mayhand, Vaughn, NAY: ABSENT: Haygood, LeJeune ABSTAIN: **MOTION CARRIED**

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. Bid Tabulation and Recommendation of Award for the Temporary Dewatering at the WRF Project (Board Action: MOTION)

Danny Lyndall invited Melinda Immel with Volkert to describe the project. Mrs. Immel explained that while the dewatering equipment at the Water Reclamation Facility is operating within the established parameters, the solids have accumulated beyond what are typical and causing the equipment to insufficiently handle the additional solids present. She noted that the operational staff requested this additional procedure to coincide simultaneously with the current work in progress and explained this similar procedure took place when the biosolids facility was being renovated. She answered additional questions from the Board.

MOTION by Selena Vaughn to award the bid for the project Temporary Dewatering at WRF, Contract #408199, to GreenSouth Solutions, LLC in the amount of \$178,500.00; Seconded by Billy Mayhand.

AYE: Fry, Mayhand, Vaughn, NAY: ABSENT: Haygood, LeJeune ABSTAIN: **MOTION CARRIED**

B. RESOLUTION 2018-01 – A Resolution to Clarify the Bylaws of the Utilities Board of the City of Daphne to Specifically Allow for Indemnification of Officers and Directors and To Advance Defense Costs (Board Action: RESOLUTION)

Mr. Speegle explained this Resolution was to clarify the bylaw provision that specifically allows for indemnification of officers and directors and to advance defense costs, not just to indemnify, at the end of any litigation but during litigation as discussed at the worksession held the previous week.

MOTION by Billy Mayhand to approve and adopt RESOLUTION #2018-01 – A Resolution to Clarify the Bylaws of the Utilities Board of the City of Daphne to Specifically Allow for Indemnification of Officers and Directors and To Advance Defense Costs ; Seconded by Selena Vaughn.

AYE: Fry, Mayhand, Vaughn, NAY: ABSENT: Haygood, LeJeune ABSTAIN: **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle requested Executive Session to discuss pending litigation.

VIII. FINANCIAL REPORT

Rebecca Williamson highlighted for the Board the increase in capacity fees for last month, reviewed and discussed the check register, and offered to answer questions from the Board.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Drew Klumpp gave a presentation on the FlexNet Radio Read project to the Board, highlighting the ease of operation of the new system and the efficiency of the hourly readings of the meters for customers. Mr. Klumpp alerted the Board of recent instances of theft of services that had been uncovered by our new automated meter reading system and explained our procedure in handling these issues. He then answered questions from the Board regarding the project.

Danny Lyndall then proceeded with his presentation on the lift stations in the Daphne Utilities' wastewater collections system. He explained how lift stations work in our collections system and the function of the wet-wells, valves, floats, pumps, and force main. He stated in the Daphne Utilities' system, there are a total of 80 lift stations, 160 pumps, and by-pass capability on all stations to aid for loss of power, noting that 11 are considered critical stations that have a permanently-installed generator or a by-pass pump set to activate in the event of a power outage. He noted 4 temporary by-pass pumps and 2 trailer-mounted generators located at the lay-down yard for emergency purposes and advised that SCADA monitoring is on all lift stations.

Mr. Lyndall continued with information regarding the budget, operation costs, personnel and a location map, noting the stations considered private such as those at Daphne Middle School, and several that are owned by the City of Daphne but maintained by Daphne Utilities at Daphne Public Works, I-10 Overlook station, at Bay Front Park, behind Trione Park and additional grinder pumps owned by the City of Daphne. He advised of the information obtained from the SCADA and gave a review of recent projects related to the collection system. He ended the presentation answering questions from the Board.

B. Operations Report

C. Engineering & Consulting Reports

Melinda Immel with Volkert gave an update on the tank project at the Eastern Shore Centre.

Ray Moore with HMR updated the Board regarding the prebid on the Whispering Pines grant project.

Mr. Lyndall advised that Joe Asarisi with Asarisi & Associates was unable to attend and had nothing further to add to his report.

X. BOARD ACTION – Previously addressed

XI. PUBLIC PARTICIPATION – At 5:55 pm, the Chairman announced public participation for anyone who would like to address the Board to state their name and address.

With no participants, the Chairman closed Public Participation at 5:55 pm.

XII. BOARD COMMENTS -

XIII. EXECUTIVE SESSION

Mr. Speegle stated it may be necessary to reconvene after Executive Session to take action on the topic of discussion. He then certified and declared the purpose of the Executive Session involved legal ramifications and legal options of pending litigation with an estimated time of 15-20 minutes.

MOTION by Billy Mayhand to convene to Executive Session to discuss the proposal for settlement as certified by attorney Jerry Speegle for approximately 30-45 minutes; Seconded by Selena Vaughn.

AYE: *Fry, Mayhand, Vaughn,*

NAY:

ABSENT: *Haygood, LeJeune*

ABSTAIN:

MOTION CARRIED

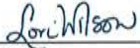
The Board adjourned to Executive Session at 5:57 pm.
The Board reconvened the meeting at 6:17 pm.

XIV. ADJOURNMENT

The meeting adjourned at 6:17pm.

MOTION by Selena Vaughn to adjourn; Seconded by Billy Mayhand.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities