

Accepted by:

Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ July 25, 2018 ♦ 5:00 p.m.

### I. Call to Order

The regular July 2018 Board meeting for the Utilities Board of the City of Daphne was held on July 25, 2018 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Randy Fry, Chairman  
Billy Mayhand, Vice Chairman  
Selena Vaughn, Secretary/Treasurer  
Mayor Dane Haygood, Board Member – arrived at 5:03pm

**Members Absent:** Robin LeJeune, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall – General Manager  
Bobby Purvis – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Miller – Volkert & Associates  
Ray Moore – HMR  
Joe Asarisi – Asarisi & Associates

**Others Absent:** Samantha Coppels – Communications Manager

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Meeting Minutes June 27, 2018

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the June 27, 2018 Utilities Board Meeting.

Since there were no additions deletions or corrections, the Chairman declared that the submitted Minutes would stand approved.

**V. OLD BUSINESS –**

**A. Spanish Fort Storm Water Repairs –**

Danny Lyndall advised the Board of the continued efforts with the property owner to reach an agreement on the temporary easement, but materials have been ordered in anticipation of the line relocation work to begin.

**VI. NEW BUSINESS –**

**A. Property Expansion at WRF** Mayor Haygood arrived at 5:03 pm.

Danny Lyndall explained to the Board that this agenda item is informational only to provide background data on possible future discussions and/or board action. He presented pictorial map slides that demonstrated the limited space currently at the WRF and to examine surrounding property availability for potential future growth.

Mayor Haygood commented supportively, inquiring about the easement. Mr. Lyndall clarified the area in question and answered additional questions from Mr. Mayhand. The Board recommended investigating the purchase of this property.

**B. Bid Award – Solids Dewatering at WRF**

Mr. Lyndall reminded the Board of previous discussion on temporary dewatering contract at the Water Reclamation Facility and advised that the contractor has done a better job at removing the solids from the plant than expected. He stated that an annual contract had been developed to obtain pricing to continue this dewatering on an annual basis. Mr. Lyndall invited Waste Water Reclamation Supervisor Sharon Surra to detail the necessities from the contractor. Mrs. Surra summarized the particulars of the contract renewal for the Board. Mayor Haygood questioned bid law procedures involved to which Mr. Lyndall answered. Mayor Haygood also inquired about negotiating a better figure since it was a single bidder. A discussion took place regarding the renewal contract and rate negotiation.

*MOTION by Mayor Haygood that Bid Award RFB 2018-02 for Sludge Dewatering, Removal, and Disposal [be accepted] conditioned upon acceptable terms as negotiated by the General Manager but in no event more than 7cents per gallon ; Seconded by Selena Vaughn.*

AYE: Fry, Haygood, Mayhand, Vaughn,      NAY:      ABSENT: LeJeune      ABSTAIN:      **MOTION CARRIED**

**VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing to add to his report but offered to answer any questions.

**VIII. FINANCIAL REPORT**

Teresa Logiotatos highlighted for the Board the total assets decrease due to bond payments, financial summary graphs, statement of cash flows report, and check history report.

**IX. GENERAL MANAGER'S REPORT**

**A. GM Report**

Danny Lyndall had nothing additional to add to his report.

**B. Operations Report**

Bobby Purvis advised the Board of a sanitary sewer overflow caused by a contractor making a water-line tap on US Hwy. 90 across from The Home Depot and explained the clean-up and repair process. He also answered questions from the Board regarding the incident.

### C. Engineering & Consulting Reports

Melinda Immel with Volkert reminded the Board of past discussions of a new headworks screen and that she has been working with staff to put out an "equipment only" specification for this with the goal of presenting it before the Board at the August meeting.

Ray Moore with HMR gave an update on the City's sewer project.

Joe Asarisi with Asarisi & Associates had nothing further to add to his report and offered to answer any questions.

Mr. Lyndall introduced Mr. Bobby McClure and Mrs. Denise King from Goodwyn, Mills & Cawood who had performed an initial audit of the Water Reclamation Facility and developed the report from which Daphne Utilities has been working. Mr. Lyndall also advised that they will be implementing additional consulting reports.

### X. BOARD ACTION – Previously addressed under New Business

### XI. PUBLIC PARTICIPATION – the Chairman opened Public Participation at 5:40pm and asked for participants to state their name and address and to direct their comments to the Board.

Mr. Rick Fine, 310 Bay Hill Drive, Daphne; Mr. Fine requested the Board to authorize the Board to spend \$75,000 to have an independent enterococcus water monitoring study. He noted Mr. Lyndall's cooperation to collaborate with the Dauphin Island Sea Lab, however DISL has reservations. Mr. Fine asked if 1) the money could be authorized to support this endeavor, 2) contact DISL to try and arrange to meet, and 3) however if DISL is not, to investigate partnering with University of South Alabama Marine Biology students for this venture. He continued and a lengthy, in-depth discussion progressed with input from Mayor Haygood and Mr. Lyndall.

### XII. BOARD COMMENTS –

Mr. Mayhand suggested having a collective group of water systems to collaborate on this water testing project. Mrs. Vaughn concurred. Mayor Haygood noted that the City of Daphne has an environmental advisory committee comprised of passionate individuals to include and offered his support of this type of project. The Chairman suggested to investigate which environmental organizations already conduct monitoring.

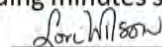
The Chairman closed Public Participation at 6:06pm.

### XIII. ADJOURNMENT

*MOTION by Mayor Haygood to adjourn; Seconded by Selena Vaughn.*

The meeting adjourned at 6:07pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
Lori Wilson, Executive Assistant, Daphne Utilities