



Accepted by:

*Robert Segalla*  
Chairman, Daphne Utilities

# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ February 24, 2016 ♦ 5:00 p.m.

### I. Call to Order

The regular February 2016 Board meeting for the Utilities Board of the City of Daphne was held on February 24, 2016 at 5:01 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Robert Segalla, proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Robert Segalla, Chairman  
Randy Fry, Vice Chairman  
Billy Mayhand, Secretary/Treasurer  
Mayor Dane Haygood, Board Member  
Selena Vaughn, Board Member

**Members Absent:**

**Others Present:** Tony Hoffman – Board Attorney  
Danny Lyndall – General Manager  
Van Baggett – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore – HMR  
Robbie Strom – HMR

**Others Absent:** Jerry Speegle – Board Attorney

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Minutes from January 27, 2016:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the January 27, 2016 Utilities Board Meeting.

**MOTION BY Billy Mayhand to approve the submitted Minutes for the January 27, 2016 Utilities Board meeting; Seconded by Randy Fry.**

**AYE:** Fry, Haygood, Mayhand, Vaughn

**NAY:**

**ABSENT:**

**ABSTAIN:** Segalla

**MOTION CARRIED**

**V. OLD BUSINESS –**

**A. Resolution 2016-01 Restructuring of Utility Rates (BOARD ACTION: Approval)**

Mr. Lyndall explained that this Board item will be removed from Old Business and discussed in more detail at the mid-year financial meeting and that the handout illustrates the implementation timeline with the intention to delay until October 1, 2016.

**B. Refunding of 2005 Series Drinking Water SRF and 2006 Series Drinking and Clean Water SRF (No Board Action)**

Mrs. Logiotatos explained that this agenda item was not ready to present to the Board at this time but anticipated the presentation at the March board meeting.

**VI. NEW BUSINESS –**

**A. Recommendation for Award: Timber Creek West Force Main Replacement, Phase 1 (BOARD ACTION: Motion)**

Van Baggett introduced Mr. Joe Asarisi with Asarisi and Associates as the engineer directing this project. Mr. Asarisi reviewed the bid process on this project for the Board and recommended the project be awarded to W.R. Mitchell Contractor, Inc. Mr. Asarisi explained for Mr. Fry the sizable bid spread discrepancy between the contractors.

*MOTION BY Randy Fry to award the Timber Creek West Force Main Replacement, Phase 1 project to W. R. Mitchell Contractor, Inc. at their submitted lowest bid of \$131,240.00; Seconded by Mayor Dane Haygood.*

AYE: Fry, Haygood, Mayhand, Segalla, Vaughn

NAY:

ABSENT:

ABSTAIN:

**MOTION CARRIED**

**B. Recommendation for Award: Water System Improvements Along US Hwy. 90 (BOARD ACTION: Motion)**

Volkert's Melinda Immel addressed the Board and explained the two different schedules for this project, recommending A-Long Boring be awarded the project for the total of both schedules at \$386,845.00. She answered questions from the Board members about the site and project.

*MOTION BY Mayor Dane Haygood to award Contract No. 408165 Water System Improvements Along US Hwy. 90 project to A-Long Boring, Inc. in the total amount of \$386,845.00; Seconded by Billy Mayhand.*

AYE: Fry, Haygood, Mayhand, Segalla, Vaughn

NAY:

ABSENT:

ABSTAIN:

**MOTION CARRIED**

**VII. BOARD ATTORNEY'S REPORT**

Mr. Hoffman had nothing further to add to the submitted report.

**VIII. FINANCIAL REPORT**

Teresa Logiotatos highlighted several areas within the financials for the Board – natural gas revenue, the pay-periods affecting budgeted salaries, and refunds and other expense items within the Check History Report. She advised the Board that we have changed insurance carriers and the new representative will be making a presentation in the coming months to the Board.

**IX. GENERAL MANAGER'S REPORT**

**A. GM Report**

Danny Lyndall advised that sample pamphlets were distributed for the Board to show the regulatory required natural gas public awareness marketing literature that was mailed to customers located within a certain distance of Daphne Utilities' pipeline, along with a Lend-A-HAND bill-stuffer as well as

a redesign of a Daphne Utilities magnet. He also answered questions from the Board, in particular regard to the employee training and development opportunities.

**B. Operations Report**

Van Baggett also commented further on the employee training and development opportunities; he pointed out the weather station hardware installed at Central Services with accessibility to the data via [www.weatherunderground.com](http://www.weatherunderground.com). He also mentioned the overall redesign of the grill trailer.

Chairman Segalla praised the cooperation of the Water Reclamation Plant and Jim Caudle with the City of Diamondhead and their restoration efforts to their water treatment plant facility.

**C. Engineering & Consulting Reports**

Melinda Immel from Volkert had nothing further to add to her report. She answered questions from the Board relative to the US Hwy. 90 access issues.

Ray Moore from HMR updated on the Douglas Road project, Olde Towne Water Treatment Facility project as well as the Unsewered Area of Daphne. He answered questions from the Board.

**X. BOARD ACTION** – Previously addressed.

**XI. PUBLIC PARTICIPATION** – None.

**XII. BOARD COMMENTS** –

Selena Vaughn invited everyone out to Arbor Day at the Daphne Recreation Center; Mayor Haygood had no comments; Randy Fry commented he hoped to see everyone at the Arbor Day event and good community participation; Billy Mayhand emphasized he is looking forward to a new “wienie wagon”; Robert Segalla thanked everyone for their hard work in making Daphne Utilities a good company.

**XIII. ADJOURNMENT**

*MOTION BY Billy Mayhand to adjourn.*

**AYE:** *Fry, Haygood, Mayhand, Segalla, Vaughn*

**NAY:**

**ABSENT:**

**ABSTAIN:**

**MOTION CARRIED**

The meeting adjourned at 5:31 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities