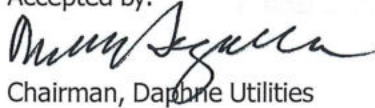


Accepted by:


Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ November 30, 2016 ♦ 5:00 p.m.

I. Call to Order

The regular November 2016 Board meeting for the Utilities Board of the City of Daphne was held on November 30, 2016 at 5:02 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Robert Segalla, proceeded by the Roll Call:

II. Roll Call

Members Present:

Robert Segalla, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member
Robin LeJeune, Board Member

Members Absent:

Others Present:

Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Van Baggett – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – HMR

Others Absent:

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from October 26, 2016:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the October 26, 2016 Utilities Board Meeting.

MOTION by Billy Mayhand to approve the submitted Minutes for the October 26, 2016 Utilities Board meeting; **SECONDED** by Selena Vaughn.

AYE: Haygood, Mayhand, Segalla, Vaughn

NAY:

ABSENT:

ABSTAIN : LeJeune

MOTION CARRIED

Chairman Segalla welcomed new board member Councilman Robin LeJeune to the Utility Board then referred to Danny Lyndall who gave praise and recognition to former board member Randy Fry and presented him with a plaque for his four years serving on the Daphne Utilities Board.

V. OLD BUSINESS – None

VI. NEW BUSINESS –

**A. Recommendation for Award: Sixth Street Waterline Upgrades D2501/4387
(BOARD ACTION: MOTION)**

HMR's Robbie Strom explained that this was the last phase of the Sixth Street facility and that bids were advertised and only one contractor submitted a bid. He stated that the bid was reviewed and unit prices were adequate. Mr. Lyndall added that the waterline upgrade was necessary due to the unexpected amount of yield received from the well.

MOTION by Billy Mayhand to approve the recommended bid award for the Sixth Street Waterline Upgrade D2501/4387; Seconded by Mayor Dane Haygood.

AYE: Haygood, LeJeune, Mayhand, Segalla, Vaughn

NAY:

ABSENT:

ABSTAIN: **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had nothing new to add to his report but announced that an Executive Session would be needed to discuss the controversy with Fairhope which is not yet litigated but a proper exception to the Public Meeting Requirement and suitable for executive session as well as a personnel matter regarding Danny Lyndall.

VIII. FINANCIAL REPORT

Teresa Logiotatos reviewed financial highlights for the month of October, noting that it is the first month of the 2017 budget year, pointing out the inventory figures, the net income, the graphs, the Statement of Cash Flows report, reviewed various check in the Check History Report and answered questions from the Board.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall discussed postponing the December board meeting; the Board agreed to hold the next Utilities Board meeting on January 25th. He then announced promotions, Nia Bradley promoted to Code Enforcement Officer; Willie Autry promoted to Natural Gas Supervisor; and Tim Cameron hired to be Facility Support/Maintenance Manager. Mr. Lyndall informed the Board of the public meeting that was held the night before in the Council chambers and commended Daphne Public Works Director, Richard Johnson, for his fantastic leadership in the meeting by his comprehensible explanation of the project and CDBG grant.

B. Operations Report

Van Baggett emphasized to the Board the drought monitor information and the impact it has on our water pumping rates. He pointed out and commended the Water Reclamation Facility staff for their recent outstanding tour presentations for local school classes.

C. Engineering & Consulting Reports

Melinda Immel from Volkert had nothing to add to her report.

Ray Moore from HMR gave an update on the Douglas Road facility, the Sixth Street Water Treatment Facility and the Whispering Pines sewer project.

X. **BOARD ACTION** – Previously addressed under new business.

A. **Recommendation for Award: Sixth Street Waterline Upgrades D2501/4387 (BOARD ACTION: MOTION)** – Previously addressed under New Business.

XI. **PUBLIC PARTICIPATION** – None

XII. **BOARD COMMENTS**

Mayor Haygood announced the City's upcoming holiday Friday events and expressed his appreciation for our military veteran employees and for Daphne Utilities' honoring our veterans with a special luncheon; Mr. Mayhand welcomed the newly hired employees, congratulated the promoted employees and wished all happy and safe holidays; Mr. LeJeune expressed looking forward to working with Daphne Utilities staff and wished all a Merry Christmas; Mrs. Vaughn wished Mr. Rentz a happy retirement; Chairman Segalla wished all a happy and safe holiday and congratulated the promoted employees.

XIII. **EXECUTIVE SESSION** –

MOTION by Billy Mayhand to adjourn into Executive Session; Seconded by Selena Vaughn.

All were in favor to adjourn to Executive Session at 5:29 pm.

The meeting reconvened from Executive Session at 5:59 pm.

MOTION by Mayor Haygood to increase the General Manager's compensation by 4% effective January 1, 2017; Seconded by Billy Mayhand.

AYE: Haygood, LeJeune, Mayhand, Segalla, Vaughn

NAY:

ABSENT:

ABSTAIN:

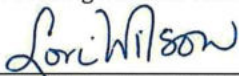
MOTION CARRIED

XIV. **ADJOURNMENT** –

MOTION by Robin LeJeune to adjourn.

The meeting adjourned at 6:01 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities

