

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ November 27, 2017 ♦ 5:00 p.m.

I. Call to Order

The regular November 2017 Board meeting for the Utilities Board of the City of Daphne was held on November 29, 2017 at 5:00 p.m. in the Council Chambers at Daphne City Hall and called to order by Chairman Randy Fry, proceeded by the Roll Call:

II. Roll Call

Members Present: Randy Fry, Chairman
Billy Mayhand, Vice Chairman
Selena Vaughn, Secretary/Treasurer
Mayor Dane Haygood, Board Member
Robin LeJeune, Board Member

Members Absent:

Others Present: Jerry Speegle – Board Attorney
Danny Lyndall – General Manager
Bobby Purvis – Operations Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Joe Asarisi – Asarisi & Associates
Ray Moore – HMR

Others Absent:

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from September 27, 2017:

The Chairman requested any additions, corrections, or deletions for the submitted Minutes from the September 27, 2017 Utilities Board Meeting.

B. Utilities Board Meeting Minutes October 25, 2017: There was no quorum for this meeting

Since there were no additions deletions or corrections, the Chairman announced that the submitted Minutes would stand approve.

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. Utility Board Meeting schedule and Daphne Utilities holiday schedule for 2018

For this item of New Business, Danny Lyndall pointed out the schedule for upcoming board meetings and possible conflicts with holidays. He requested the Board's preference.

Mayor Dane Haygood commented that people have contacted City Hall and City employees in regard to recent media attention that the Utility has garnered and noted that it highlights an ongoing issue that citizens do not really understand the distinction between the City and the Utility. Furthermore, he stated that the Utility Board meetings being held at City Hall and the Utility's name adds to the confusion. He questioned if there had been any consideration to hosting the Utility Board meetings at the Well Road facility or another facility in an effort to educate the public and minimize confusion. He noted that input from the City Council has been requested as well on the matter.

Mr. Lyndall advised that for his 12 years at Daphne Utilities, all of the normally-scheduled Board meetings have been held at City Hall, with the exception of a few budget work sessions which are held at our Central Services Facility, for the purpose of making it more accessible for the public to attend. He noted that management serves at the pleasure of the Board and if the Board desires to move the meeting to another location, he is agreeable. Mayor Haygood requested input from Councilman LeJeune. Councilman LeJeune stated that he had not received any feedback except phone calls from the public connecting the two as far as Daphne Utilities being the same as the City of Daphne. He mentioned legal documents mistakenly served to the City Clerk and stated that while some council representatives are receiving calls about Daphne Utilities, he had not specifically asked them if the meetings should be moved to the Daphne Utilities Central Services location. Councilman LeJeune noted that it would be beneficial for the public to see such a great facility and to see what the Utilities has going on while lending some separation of the two entities. Selena Vaughn pointed out that we are partners with the City and she enjoys opportunities for the public to come to City Hall for various meetings and events. She further stated that the Utilities will be connected with the City because we collect the garbage fee on the utility bills and that changing a meeting place would not separate the association. Chairman Fry stated that there are pros and cons to moving the meeting location and is an issue that does not have to be decided at this time.

Mayor Haygood pointed out that the purpose for bringing up changing the meeting venue was because the meeting location was included in the wording of the meeting schedule and that a consensus from the City Council could determine a change to the meeting location. He also noted that the City does pay Daphne Utilities for the collection of the garbage fees. He stated that while there is a great relationship between the City and the Utilities, there seems to be public confusion between the two entities and, of the ways we can educate the public to that distinction, is the meeting location one of those things that become a factor. Chairman Fry stated that while this is not a new issue, changing the meeting venue would likely not eliminate the public confusion and that the topic could be further discussed.

Councilman LeJeune referred to the December 2018 meeting date being a schedule issue.

MOTION by Robin LeJeune to approve the submitted 2018 Daphne Utilities Board Meeting Schedule without a December 2018 meeting; Seconded by Billy Mayhand.

AYE: Fry, Haygood, LeJeune, Mayhand, Vaughn

NAY:

ABSENT:

ABSTAIN:

MOTION CARRIED

MOTION by Billy Mayhand to remove the December 2017 Daphne Utilities Board Meeting from the schedule, to cover that business at the January 2018 meeting with the possibility of a special meeting being called if needed; Seconded by Robin LeJeune.

AYE: Fry, Haygood, LeJeune, Mayhand, Vaughn

NAY:

ABSENT:

ABSTAIN:

MOTION CARRIED

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle had no further information to include in his report but welcomed any questions.

VIII. FINANCIAL REPORT

Teresa Logiotatos advised that the submitted financials represent October 2017, the first month of the new fiscal year and reviewed the financial summary page and graphs, the balance sheet, combined income statement and the check register.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Danny Lyndall updated the Board and specifically the Mayor regarding a call from Firestone and advised that he had spoken the manager to discover that they had been calling Riviera Utilities about the issue, but nonetheless the issue was being investigated and addressed. He then pointed out the recent award Daphne Utilities had been bestowed from the Associated Builders and Contractors of Alabama for first place in the public works category for the Olde Towne Daphne Water Treatment plant. He concluded his report summarizing the conclusion of the lead testing in Baldwin County public schools that had taken place earlier in the summer. He answered questions regarding the mixing issues affecting the Olde Towne Daphne well.

B. Operations Report

Mr. Bobby Purvis updated the Board on the various operations taking place at Daphne Utilities, including gravity sewer lines inspections and final inspections on two residential subdivisions.

C. Engineering & Consulting Reports

Drew Klumpp had nothing to add to his report.

Melinda Immel with Volkert updated the Board on forthcoming work on the Eastern Shore water tank maintenance and coating various manholes then answered questions.

Ray Moore with HMR had nothing to add to his report.

Joe Asarisi with Asarisi & Associates gave an update to the Board on the start-up of the Spanish Fort pump station project.

X. **BOARD ACTION** – Previously addressed.

XI. **PUBLIC PARTICIPATION** – None.

XII. **BOARD COMMENTS** –

Councilman LeJeune and Mr. Mayhand wished everyone a Merry Christmas and a safe and happy New Year. Mayor Haygood also thanked all the employees and Mr. Lyndall for being available and dependable to address issues that arise, and that despite recent media attention feels Daphne Utilities has a positive image and is appreciative of what we do.

XIII. **ADJOURNMENT** – The meeting adjourned at 5:36 pm.

MOTION by Billy Mayhand to adjourn; Seconded by Robin LeJeune.

AYE: *Fry, Mayhand, Vaughn, Haygood, LeJeune*

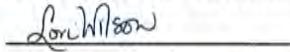
NAY:

ABSENT:

ABSTAIN:

MOTION CARRIED

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities