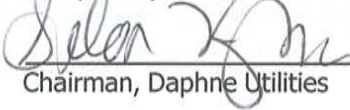


Accepted by:

  
Chairman, Daphne Utilities



# APPROVED MINUTES

## Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ October 30, 2019 ♦ 5:00 p.m.

### I. Call to Order

The regular October 2019 Board meeting for the Utilities Board of the City of Daphne was held on November 6, 2019 in the Council Chambers at Daphne City Hall and called to order at 4:01 p.m. by Chairman Selena Vaughn, followed by the Roll Call:

### II. Roll Call

**Members Present:** Selena Vaughn, Chairman  
Billy Mayhand, Vice Chairman  
Tim Patton, Secretary/Treasurer  
Mayor Dane Haygood, Board Member

**Members Absent:** Robin LeJeune, Board Member

**Others Present:** Jerry Speegle – Board Attorney  
Scott Polk – General Manager  
Bobby Purvis – Operations Manager  
Teresa Logiotatos – Finance Manager  
Samantha Coppels – Communications Manager  
Lori May-Wilson – Executive Assistant  
Ray Miller – Volkert & Associates  
Robbie Strom – GMC  
Joe Asarisi – Asarisi & Associates

**Others Absent:** Drew Klumpp – Administrative Services Manager

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Meeting Minutes September 25, 2019

The Chairman requested any additions, corrections, or deletions for the submitted minutes for the September 25, 2019 Utilities Board meeting.

With no additions, deletions or corrections, the Chairman declared that the submitted September 25th minutes would stand approved.

#### B. Utilities Board Special Meeting Minutes October 8, 2019

The Chairman requested any additions, corrections, or deletions for the submitted minutes for the Special Utilities Board Meeting of October 8th, 2019.

Mayor Haygood noted that he thought he “Seconded” the Motion to Adjournment.

*MOTION by Billy Mayhand to approve the Special Meeting Minutes of October 8, 2019, with correction; Seconded by Mayor Haygood.*

AYE: Haygood, Mayhand, Vaughn NAY: ABSENT: LeJeune ABSTAIN: Patton

**MOTION CARRIED**

**V. OLD BUSINESS –**

**A. Capacity Fees for Daphne Sports Complex**

Mr. Jerry Speegle confirmed an Executive Session for an approximate time of 20-25 minutes was required.

**VI. NEW BUSINESS –**

**A. Proposed FY20 Budget and Capital Improvement Plan – BOARD ACTION: MOTION**

Chairman Vaughn called for a motion to approve the Proposed FY2020 Budget and Capital Improvement Plan.

*MOTION by Tim Patton to approve the Proposed FY20 Budget and Capital Improvement Plan; Billy Mayhand moved to Second the Motion.*

AYE: Haygood, Mayhand, Patton, Vaughn NAY: ABSENT: LeJeune ABSTAIN:

**MOTION CARRIED**

Chairman Vaughn thanked Teresa Logiotatos and Bobby Purvis for their hard work putting together the budget and CIP.

**VII. BOARD ATTORNEY’S REPORT**

Mr. Speegle had nothing to add to the submitted report.

**VIII. FINANCIAL REPORT**

Teresa Logiotatos reviewed the September 2019 financials for the Board pointing out: net income, cash flow, capital project, graphs, cash-on-hand graphs, balance sheet, long-term liabilities, income statement, cash flow report, monthly cash payment, and check history report.

**IX. GENERAL MANAGER’S REPORT**

**A. GM Report**

Chairman Vaughn welcomed new General Manager, Scott Polk. Mr. Polk respectfully deferred to Mr. Bobby Purvis and thanked him for all the work he’s accomplished over the past few months and remarked that he looked forward to working with him.

Before turning to the Operations Report, Bobby Purvis referred to Samantha Coppels who updated the Board on upcoming Public Safety in the Park event.

**B. Operations Report**

Mr. Purvis advised the Board of the procedures performed during the recent drought, reaching out to the larger neighborhoods for voluntary water conservation. He informed the Board of the various projects taking place throughout the Daphne Utilities system, including a large project at the Water Reclamation Facility.

Mr. Purvis thanked the Board for giving him the opportunity to serve as Interim General Manager and thanked the Utilities for supporting him.

**C. Engineering & Consulting Reports**

No additional information to add to the submitted reports.

- X. **BOARD ACTION** – Previously addressed.
- XI. **PUBLIC PARTICIPATION** – the Chairman invited participants to address the Board at 4:25 pm; although there were no audience participants, an announcement was made for the upcoming meeting dates and holiday office closures; the Chairman closed Public Participation at 4:26 pm.
- XII. **BOARD COMMENTS** – Mayor Haygood welcomed Scott Polk and thanked Bobby Purvis for his service and continued service, and noted Mr. Polk’s acknowledgement of Mr. Purvis at the most recent City Council meeting; Mr. Billy Mayhand also thanked Bobby Purvis and welcomed Scott Polk, and he recognized veterans and thanked them for their service; Mr. Tim Patton appreciated Bobby Purvis’ service to the Utility and welcomed Scott Polk and expressed how unique Daphne Utilities is in a good way. Mrs. Selena Vaughn thanked Bobby Purvis, his positive attitude and outlook, expressed appreciation for him as well, and welcomed Scott Polk.
- XIII. **EXECUTIVE SESSION** – Mr. Jerry Speegle gave the declaration to request Executive Session to discuss with him legal ramifications and legal options for controversies not yet litigated but possibly litigated depending on actions the Board might take.

*MOTION by Mayor Dane Haygood to go into Executive Session for a period of an estimated 20 minutes pursuant to the certification by the attorney and adjourn directly from this meeting; Seconded by Tim Patton. The Board adjourned into Executive Session at 4:32 pm.*

AYE: *Haygood, Mayhand, Patton, Vaughn* NAY: ABSENT: *LeJeune* ABSTAIN: **MOTION CARRIED**

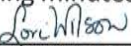
The Board reconvened from Executive Session at 4:54 pm.

**XIV. ADJOURNMENT**

*MOTION by Tim Patton to adjourn.*

The meeting adjourned at 4:54 pm.

Preceding minutes submitted to the Daphne Utilities Board by:

  
Lori Wilson, Executive Assistant, Daphne Utilities

