Accepted by:

Selena Vaughn

Chairman, Daphne Utilities

DAPHNE UTILITIES

WATER • NATURAL GAS • SEWER

APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ◈ June 24, 2026 ◈ 5:00 p.m.

I. Call to Order

The regular June 2026 Board meeting for the Utilities Board of the City of Daphne was held on June 24, 2026, in the Council Chambers at Daphne City Hall and called to order at 5:02 pm by Chairwoman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present:
Selena Vaughn, Chairwoman
Tim Patton, Vice Chairman
Billy Mayhand, Secretary/Treasurer
Mayor Robin LeJeune, Board Member

Members Absent:
Councilman Joel Coleman, Board Member

Others Present:
Tony Hoffman – Board Attorney
Scott Polk – CEO/General Manager
Lexus Carlee – Chief Finance Officer
Kelly DeLaney – Customer Service Manager
Lori Wilson – Executive Assistant

Others Absent:
Jerry Speegle – Board Attorney
Alex Godfrey – Chief Operations Officer
Samantha Coppels –Chief Communications Officer

III. Pledge of Allegiance

The Chairwoman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

Utilities Board Meeting Minutes May 27, 2026

The Chairwoman requested any additions, corrections, or deletions for the submitted minutes of the regular Daphne Utilities Board meeting of May 27, 2026.

With no additions, deletions or corrections, the Chairwoman declared that the submitted minutes of the regular Daphne Utilities Board meeting of May 27, 2026, would stand approved.

V. OLD BUSINESS –

A. None

VI. NEW BUSINESS –

A. **MOTION TO APPROVE Requisition #R41-061726** – for the Purchase of VacTruck 900 ECO 12-yard Combination Sewer Cleaner Stock Number E004301 Machine, Serial # WO-11114, for a total of $595,000.00 from Jet-Vac Equipment Company (Board Action: **Motion to Approve** Resolution)

CEO/GM Scott Polk gave the details of this purchase as a replacement for the previous vac-truck that was involved in a recent accident and was totaled. He informed the Board members that, after much discussion and receiving the insurance check for the previous truck, this proposed vac-truck purchase would replace two additional pieces of equipment, eliminating future purchases. He noted that this vac-truck is from an approved vendor and is ready to purchase. He then answered board members questions.

> *MOTION by Vice Chairman Tim Patton to approve* Requisition #R41-061726 – for the Purchase of VacTruck 900 ECO 12-yard Combination Sewer Cleaner Stock Number E004301 Machine, Serial # WO-11114, for a total of $595,000.00 from Jet-Vac Equipment Company; *the Motion was seconded by Mr. Billy Mayhand.*
>
> AYE: *LeJeune, Mayhand, Patton, Vaughn* NAY: ABSENT: *Coleman* ABSTAIN: **MOTION CARRIED**

VII. BOARD ATTORNEY'S REPORT

Mr. Tony Hoffman, representing Mr. Jerry Speegle, had nothing new to add to the submitted report other than to advise that the trial had been rescheduled for November 30th.

VIII. FINANCIAL REPORT

Finance Manager Lexus Carlee highlighted for the Board: the total assets for the year have increased, large swings of cash in accounts receivables where grant reimbursements have been applied, the interest rate for the Truist money market account had been raised but noted that it had been moved the PNC, revenue for the year is currently over budget projections with expenses for the year under budget projections and total net income for the year over budgeted projections. She pointed out duplicate figures for monthly net income for May with the budgeted income. She concluded by highlighting a few project checks, including payment for the new auditing firm and noting that the audit would be presented in the coming months.

IX. GENERAL MANAGER'S REPORT

A. GM Report

CEO/GM Scott Polk reviewed and updated his submitted Project Updates for the Board: five of the six pumps are on their respective sites with the sixth pump in route as provided under the GOMESA grant; the WRF update plan is moving past the 50% update and noted a high-volume sso due to the tropical storm, advising that one of the things we are doing in conjunction with the WRF update plan is to request a 2nd outfall for the plant, if the 2nd outfall is approved regardless of whether they update or not we will be able to gravity-feed the treated effluent right into the waterway as opposed to having to pump it which is where the problem was with this sso; our system has been shored up and pumps are working properly making it to the plant, the plant was able to handle the large volume until it reached the UV bay. The pumps struggled to pump the large volume fast enough and they were overwhelmed at this point, where it empties through a pipe whereby we are able to capture everything that comes out of the pipe to determine the time it starts, stops and the volume. He remarked that had a second outfall been present, which ADEM is currently reviewing, we would have been able to gravity feed the effluent straight right out of the plant without having to use power and to use the pumps as a back-up which would solve this problem in the future.

Board Chairwoman Selena Vaughn commented on the ADEM process regarding the 2nd outfall which prompted a discussion on the topic.

Mr. Polk continued his update of projects: the drilling moving forward for the well behind the Trojan plant that had already been approved, with discussions taking place regarding the correct drilling methods with the contractor; relayed disappointing news regarding the interconnect with Spanish Fort who declined to move forward as well as refusing to authorize sharing the Census meter-read data of our Spanish Fort customers directly. He did, however, advise that further discussions with Spanish Fort and possibly Census will be forthcoming to resolve this issue so that we can retrieve the meter data of our Spanish Fort customers; the survey has been completed relating to the Daphmont land swap with the City of Daphne, as well as a second test well to determine where the best-quality water can be accessed; the transition to Paylocity from ADP continues; the first draft of budgets for departments have been completed with budget workshop and rate discussions for board members soon to follow. Mr. Polk commented on the collaborated event with Daphne Public Works cooking hotdogs and hamburgers for employees and the fellowship with Daphne Public Works crews.

B. Operations Report

In the absence of Chief Operations Officer Alex Godfrey, Mr. Polk offered to answer questions the Board may have related to the submitted Operations Report.

C. Engineering & Consulting Reports – nothing to add to the submitted reports.

X. PUBLIC PARTICIPATION – At 5:21pm, Chairwoman Vaughn opened and closed Public Participation noting that there was no participation.

XI. BOARD ACTION – None.

XII. BOARD COMMENTS –

Mr. Billy Mayhand had no comment.

Mr. Tim Patton had no comment.

Mayor Robin LeJeune had no comment.

Chairwoman Selena Vaughn thanked the City [of Daphne] and Daphne Utilities during the recent storm and expressed confidence in handling any issues that arose and the endeavors to improve.

XII. ADJOURNMENT

With no additional comments, the Chairwoman Vaughn called for a motion to adjourn the meeting. Mr. Billy Mayhand made the Motion to Adjourn. The meeting adjourned at 5:22 pm.

Preceding minutes submitted to the Daphne Utilities Board by:
Lori Wilson, Executive Assistant, Daphne Utilities
Lori Wilson